

Bluesci Wellbeing Centres Room Hire Booking Form



Please complete for booking rooms at:

Coppice Library & Wellbeing Centre Coppice Avenue, Sale. M33 4ND
coppicelibraryandwellbeing.org.uk

Old Trafford Wellbeing Centre Seymour Grove, Old Trafford. M16 0LN
oldtraffordwellbeing.org.uk

Broomwood Community Wellbeing Centre Mainwood Road, Timperley. WA15 7JU
broomwoodwellbeingcentre.org.uk

Room Hire Costs

Meeting rooms/ counselling rooms

Local Community Groups £4.50 per hour	Statutory Organisations and larger Not-for-Profit organisations £7.40 per hour	For-Profit Organisations £ 14.50 per hour
--	--	---

Hall (Broomwood)

Local Community Groups £8.40 per hour	Statutory Organisations and larger Not-for-Profit organisations £10.40 per hour	For Profit Organisations £ 18.50 per hour
--	---	---

Applicants name
(for correspondence)

(if booking is for an organisation include its name.)

Address including post code (this will be used for invoice purposes)

Telephone / Mobile and email address

Tick status of applicant (this decides room hire rate charged)

Local community group

Statutory organisation / larger not-for-profit organisation

For-profit organisation

Type of room(s) you wish to book

Date(s) required
(Including start and finish time)

(if you require a block booking list all dates on additional sheet)

Type of event

How many people are you expecting?

**Further information/
special requirements**

The terms and conditions of room hire are enclosed with this form and must be read before agreement to hire is made either in writing or by verbal consent. Please note that a £15.00 admin fee may be charged, should you change details of the booking after confirmation ie; date, times or room.

Signed.....

Please return (post or email) within 14 days of the proposed booking. We will contact you in case of any queries. Bluesci Support Mainwood Road, Timperley. WA15 7JU

enquiries@bluesci.org.uk

Telephone Enquiries 0161 912 3560